

BIRMINGHAM CITY SCHOOLS
AGENDA FEBRUARY 14, 2012

AGENDA ITEM: Revision of the Employee Grievance Procedure Policy 3021. (Second Reading)

RECOMMENDATION: That the Board of Education approve the revision of the Employee Grievance Procedure Policy 3021. (See Attachment)

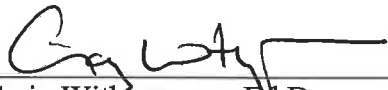
RECOMMENDED BY:  2/8/12
Craig Witherspoon, Ed.D. Date
Superintendent

APPROVED BY THE BOARD:  2/16/12
Craig Witherspoon, Ed.D. Date
Superintendent

BIRMINGHAM CITY SCHOOLS
AGENDA FEBRUARY 14, 2012

AGENDA ITEM: Revision of the Salary Adjustment Upon Change In Position Policy 3201. (Second Reading)

RECOMMENDATION: That the Board of Education approve the revision of the Salary Adjustment Upon Change In Position Policy 3201. (See Attachment)

RECOMMENDED BY:  2/8/12
Craig Witherspoon, Ed.D. Date/
Superintendent

APPROVED BY THE BOARD:  2/16/12
Craig Witherspoon, Ed.D. Date
Superintendent

BIRMINGHAM CITY SCHOOLS

AGENDA.....February 14, 2012

AGENDA ITEM: Approval of the School Calendar for 2012-13 School Year.

RECOMMENDATION: That approval be granted to accept the proposed calendar for the 2012-13 School Year.

RATIONALE: To provide a calendar of operation for Birmingham City Schools for the 2012-2013 School Year.

RECOMMENDED: Martha S. Barber 1-31-2012
Dr. Martha Barber Date
Chief Academic Officer

Craig Witherspoon 2/8/14
Dr. Craig Witherspoon Date
Superintendent

APPROVED BY BOARD: Craig Witherspoon 2/16/12
Dr. Craig Witherspoon Date
Superintendent

BIRMINGHAM CITY SCHOOLS

AGENDA..... FEBRUARY 14, 2012

AGENDA ITEM: Amendment to the lease agreement from August 10, 2011 – May 30, 2012, with Agape Missionary Baptist Church for Birmingham City Schools Dropout Recovery Program, previously approved by the Birmingham Board of Education on October 26, 2011.

RECOMMENDATION: That approval be granted to amend the lease agreement with Agape Missionary Baptist Church located at 7631 First Avenue South, 35206, to extend the effective date from June 1, 2012 through August 31, 2012 (three (3) months), for a cost not to exceed \$3,000.00 (\$ 1,000.00 per month). The Agape Missionary Baptist Church will be used to accommodate the Birmingham City Schools Dropout Recovery Program. This program operates 12 months, annually.

RATIONALE: To provide a safe and secure alternative learning environment for identified students.

SOURCE OF FUNDS: State Foundation Funds
RECOMMENDED BY:




Dr. Maxine Pijedoux, Director 2/3/12
Date


Dr. Martha Barber Date
Chief Academic Officer



Mr. Edward McMullen 2/8/2012
Date
Purchasing Director




Mr. Arthur Watts 2-3-12
Date
Chief Financial Officer



Dr. Craig Witherspoon 2/8/12
Date
Superintendent

**APPROVED BY
THE BOARD:**



Dr. Craig Witherspoon 2/16/12
Date
Superintendent

BIRMINGHAM CITY SCHOOLS

AGENDA..... FEBRUARY 14, 2012

AGENDA ITEM: Amendment to the lease agreement from August 10, 2011 – May 30, 2012 with Twenty-Third Street Baptist Church for Birmingham City Schools Dropout Recovery Program, previously approved by the Birmingham Board of Education on October 26, 2011.

RECOMMENDATION: That approval be granted to amend the lease agreement with Twenty-Third Street Baptist Church located at 331-23rd St. South. 35233, to extend the date effective June 1, 2012 through August 31, 2012 (three (3) months), for a cost not to exceed \$3,000.00 (\$1,000.00 per month). The Twenty-Third Street Baptist Church will be used to accommodate the Birmingham City Schools Dropout Recovery Program. This program operates 12 months, annually.

RATIONALE: To provide a safe and secure alternative learning environment for identified students.

SOURCE OF FUNDS: State Foundation Funds


RECOMMENDED BY:

 _____
Dr. Maxine Pigeaux, Director Date 2/3/12


Dr. Martha Barber Date
Chief Academic Officer

 _____
Mr. Edward McMullen Date 2/8/2012
Purchasing Director

 _____
Mr. Arthur Watts Date 2-2-12
Chief Financial Officer

 _____
Dr. Craig Witherspoon Date 2/8/12
Superintendent

APPROVED BY THE BOARD:

 _____
Dr. Craig Witherspoon Date 2/16/12
Superintendent

**BIRMINGHAM CITY SCHOOLS
AGENDA February 14, 2012**

AGENDA ITEM:

Upgrades for Cafeteria Hood Suppression Systems

RECOMMENDATION:

That approval is granted to issue a purchase order to Simplex Grinnell in the amount of \$14,892.69 to upgrade cafeteria hood suppression systems at Woodlawn High, Huffman, Smith and Martha Gaskins Middle, Jackson and Hemphill Elementary Schools.

RATIONALE:

To make the hood suppression systems compliant with the current Birmingham Technical Code.

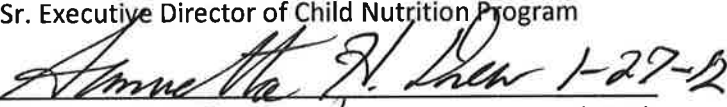
SOURCE OF FUNDS:

Jefferson County One Cent Sales Tax and PSCA


RECOMMENDED BY:

 1/24/2012

Mr. Spencer E. Taylor (Date)
Sr. Executive Director of Child Nutrition Program

 1-27-12

Ms. Samuella H. Drew (Date)
Chief Operations Officer

 2/1/12

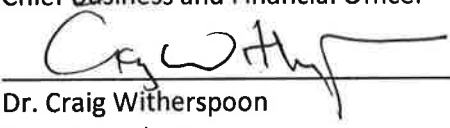
Ms. Natalie Y. Woodall (Date)
Senior Accountant

 1/31/2012

Mr. Edward McMullen (Date)
Director of Purchasing


 1-30-12

Mr. Arthur Watts (Date)
Chief Business and Financial Officer

 2/8/12

Dr. Craig Witherspoon (Date)
Superintendent

APPROVED BY BOARD:

 2/16/12

Dr. Craig Witherspoon (Date)
Superintendent

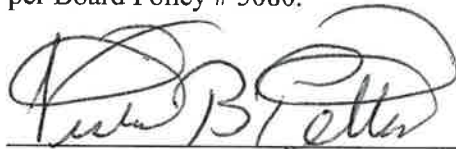
Birmingham Board of Education
Agenda Item
February 14, 2012

AGENDA ITEM: Sale of Surplus Vehicles


RECOMMENDATION: That the board declares the attached list of vehicles, which are no longer of value to Birmingham City Schools, as surplus property. Therefore, approval is requested to sell said vehicles deemed surplus as per Board Policy # 5080.

RATIONALE: To dispose of property no longer of value to the school system as per Board Policy # 5080.


RECOMMENDED BY:

 1-24-12

Victor B. Pettus Date
Fleet Manager

 1-24-12

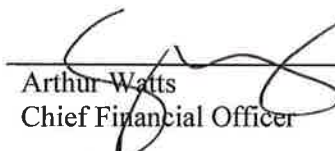
Vivian Y. Drake Date
Senior Executive Director

 1-27-12


Samuetta Drew Date
Chief of Operations

 1/31/2012

Edward McMullen Date
Director of Purchasing


 1-30-12

Arthur Watts Date
Chief Financial Officer

 2/8/12

Dr. Craig Witherspoon Date
Superintendent

Approved By The Board:

 2/16/12

Dr. Craig Witherspoon Date
Superintendent

Birmingham Board of Education
Agenda Item
February 14, 2012

AGENDA ITEM: HVAC Replacement of A/C Units in the Gym at Princeton Elementary Due to Vandalism

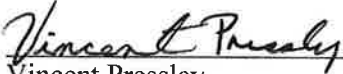






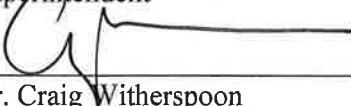
RECOMMENDATION: That approval be granted to award a Purchase Order to Johnson Controls in the amount of \$19,340.71 to replace one (1) 15-ton vandalized a/c unit in the gym.

RATIONALE: Replacement of a/c unit to provide a comfortable and healthy environment for the students, faculty and staff.

BID DATA: 2011-44

SOURCE OF FUNDS: Risk Management Insurance

RECOMMENDED BY:

	<u>1-24-12</u>
Vincent Pressley	Date
HVAC/Plumbing Foreman	
	<u>12-24-12</u>
Vivian Y. Drake	Date
Senior Executive Director	
	<u>1-27-12</u>
Samuella Drew	Date
Chief of Operations	
	<u>2/8/12</u>
Natalie Woodall	Date
Senior Accountant	
	<u>1/31/2012</u>
Edward McMullen	Date
Director of Purchasing	
	<u>1-30-12</u>
Arthur Watts	Date
Chief Financial Officer	
	<u>2/8/12</u>
Dr. Craig Witherspoon	Date
Superintendent	
	<u>2/16/12</u>
Dr. Craig Witherspoon	Date
Superintendent	

Approved By The Board:

BIRMINGHAM CITY BOARD OF EDUCATION
AGENDA.....February 14, 2012

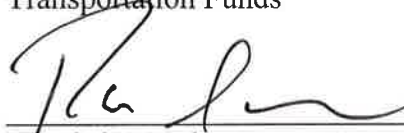
AGENDA ITEM: Edulog *ntASP* Transportation Software and Services Solution

RECOMMENDATION: That approval is granted to accept the proposal submitted by Education Logistics, Incorporated, for the purchase of Edulog *ntASP* Software and Services Solution in the amount of \$24,660.00.

RATIONALE: Edulog ntASP software and Services Solution is needed to increase the efficiency of bus routing and scheduling as well as determining optimal boundary configurations based on a set of district-defined parameters. The software provides every school access to the program to quickly answer transportation and boundary questions.

FUND SOURCE: Transportation Funds

RECOMMENDED BY:



Ron Schappacher
Director, Transportation

2/2/2012

Date



Mr. Edward McMullen
Director, Purchasing

2/2/2012

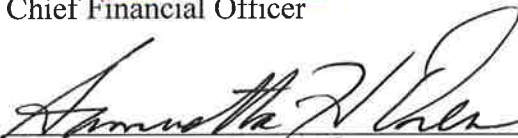
Date



Mr. Arthur Watts
Chief Financial Officer

2-8-12


Date



Ms. Samuetta H. Drew
Chief Operations Officer

2-2-12

Date

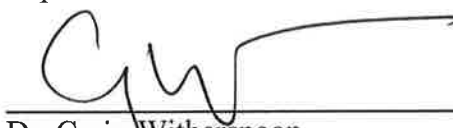


Dr. Craig Witherspoon
Superintendent

2/8/12

Date

**APPROVED
BY THE BOARD:**



Dr. Craig Witherspoon
Superintendent

2/16/12

Date

BIRMINGHAM CITY SCHOOLS
AGENDA February 14, 2012

AGENDA ITEM: Pay owner's portion of insurance deductible for loss incurred at the Oliver K-5 project.

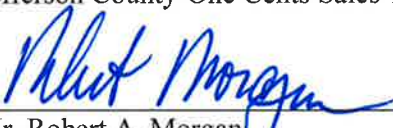
RECOMMENDATION: That approval is granted to issue a Purchase Order to Stone Building Company in the amount of \$15,000.00 to reimburse Owner's portion of insurance deductible

RATIONALE: Insurance deductible is \$25,000.00 per loss Owner is responsible for \$15,000.00.

BID DATA: N/A

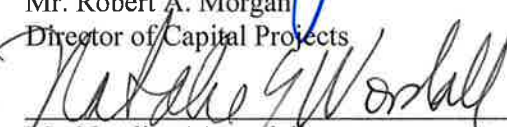
SOURCE OF FUNDS: Jefferson County-One Cents Sales Tax

RECOMMENDED BY:

 2/1/12

(Date)

Mr. Robert A. Morgan
Director of Capital Projects

 2/3/12

(Date)

Ms. Natalie Y. Woodall
Senior Accountant

 2/3/2012

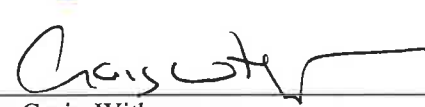
(Date)

Mr. Edward McMullen
Director of Purchasing

 2-8-12

(Date)


Mr. Arthur Watts
Chief Business and Financial Officer

 2/8/12

(Date)

Dr. Craig Witherspoon
Superintendent

APPROVED BY BOARD:

 2/16/12

(Date)

Dr. Craig Witherspoon
Superintendent

BIRMINGHAM CITY SCHOOLS
AGENDA February 14, 2012

AGENDA ITEM: Approval to contract with Sain Associates for Bush / Council K-8 Survey.


RECOMMENDATION: That approval is granted to contract with Sain Associates to perform Survey services for the new Bush/Council K-8 school for the amount of twenty-four thousand four hundred eighty-five dollars (\$24,485.00).

RATIONALE: Survey required for proper design work.


BID DATA: N/A

SOURCE OF FUNDS: Jefferson County-One Cents Sales Tax

RECOMMENDED BY:



Mr. Robert A. Morgan (Date)
Director of Capital Projects



Ms. Natalie Y. Woodall (Date)
Senior Accountant



Mr. Edward McMullen (Date)
Director of Purchasing




Mr. Arthur Watts (Date)
Chief Business and Financial Officer



Dr. Craig Witherspoon (Date)
Superintendent

APPROVED BY BOARD:



Dr. Craig Witherspoon (Date)
Superintendent

BIRMINGHAM CITY SCHOOLS
AGENDA February 14, 2012

AGENDA ITEM:

Bush Hills Academy IBS Tower Replacement

RECOMMENDATION:

That approval is granted to issue a purchase order to E.J. Hatfield & Company to provide and install a 165' tower at Bush Hills Academy for the total amount not to exceed \$22,017.89.

RATIONALE:

Tower is needed to receive IBS Broadcast signal from Ruffner Mountain.

SOURCE OF FUNDS:

Jefferson County-One Cents Sales Tax

RECOMMENDED BY:



Mr. Robert A. Morgan (Date)
Director of Capital Projects




Ms. Natalie Y. Woodall (Date)
Senior Accountant



Mr. Edward McMullen (Date)
Director of Purchasing




Mr. Arthur Watts (Date)
Chief Business and Financial Officer



Dr. Craig Witherspoon (Date)
Superintendent

APPROVED BY BOARD:



Dr. Craig Witherspoon (Date)
Superintendent

**BIRMINGHAM CITY SCHOOLS
AGENDA February 14, 2012**

AGENDA ITEM: Approval of Construction Contract for Lawson Field Renovations.


RECOMMENDATION: That approval is granted to contract with the low bidder, Trawick Contractors, Inc. for Lawson Field Renovations at a cost of One million, five hundred eighty-six thousand, four hundred forty-four dollars (\$1,586,444.00).

RATIONALE: Renovations required to accommodate Birmingham City Schools field and sporting events.

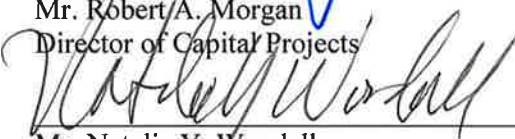
BID DATA: Trawick Contractors, Inc. was the lowest responsible bidder.

SOURCE OF FUNDS: Jefferson County-One Cents Sales Tax


RECOMMENDED BY:

 2/3/12

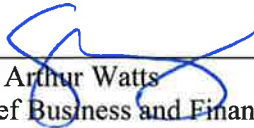
Mr. Robert A. Morgan (Date)
Director of Capital Projects

 2/3/12


Ms. Natalie Y. Woodall (Date)
Senior Accountant

 2/3/2012

Mr. Edward McMullen (Date)
Director of Purchasing

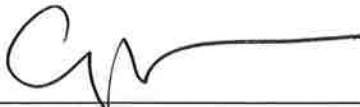
 2-8-12

Mr. Arthur Watts (Date)
Chief Business and Financial Officer

 2/8/12

Dr. Craig Witherspoon (Date)
Superintendent

APPROVED BY BOARD:

 2/16/12

Dr. Craig Witherspoon (Date)
Superintendent

BIRMINGHAM CITY SCHOOLS
AGENDA February 14, 2012

AGENDA ITEM: Approval to contract with Building & Earth Sciences for Bush-Councill K-8 geo-technical services

RECOMMENDATION: That approval is granted to contract with Building & Earth Sciences to perform geo-technical services for the new Bush-Councill K-8 school for the amount of one hundred sixty thousand dollars (\$160,000.00)

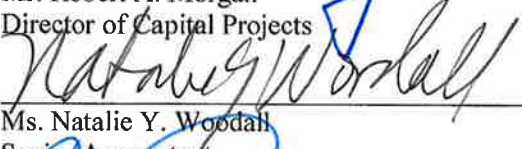
RATIONALE: Geo-technical services are required for design and construction

SOURCE OF FUNDS: Jefferson County-One Cents Sales Tax

RECOMMENDED BY:

 2/1/12

Mr. Robert A. Morgan (Date)
Director of Capital Projects

 2/3/12

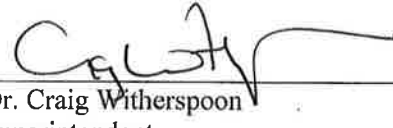
Ms. Natalie Y. Woodall (Date)
Senior Accountant

 2/3/2012

Mr. Edward McMullen (Date)
Director of Purchasing

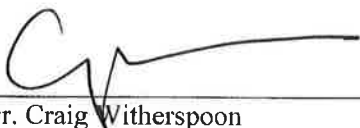
 2-8-12

Mr. Arthur Watts (Date)
Chief Business and Financial Officer

 2/8/12

Dr. Craig Witherspoon (Date)
Superintendent

APPROVED BY BOARD:

 2/16/12

Dr. Craig Witherspoon (Date)
Superintendent

BIRMINGHAM BOARD OF EDUCATION
AgendaFebruary 14, 2012

AGENDA ITEM: Lease of the Scott Building

RECOMMENDATION: That the Birmingham Board of Education enters into a contract with the City of Birmingham to lease the Scott Building for a period not to exceed three years for the sum of one dollar (\$1.00) per year.

RATIONALE: The City of Birmingham will use the Scott Building for the sole purpose of providing assistance to victims of natural disasters.

RECOMMENDED BY:


_____ 2-6-12

Ms. Samuetta H. Drew
Chief Operations Officer

Date


_____ 2/6/12

Mrs. Natalie Woodall
Senior Accountant

Date


_____ 2/6/2012

Mr. Edward McMullen
Purchasing Director

Date


_____ 2-8-12

Mr. Arthur Watts
Chief Financial Officer

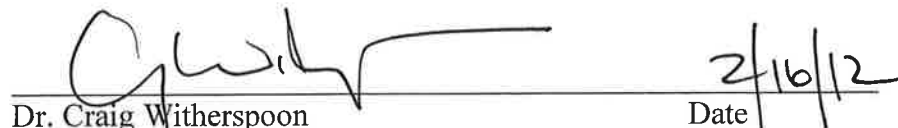
Date


_____ 2/8/12

Dr. Craig Witherspoon
Superintendent

Date

**APPROVED BY
THE BOARD:**


_____ 2/16/12

Dr. Craig Witherspoon
Superintendent

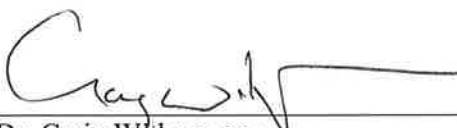
Date

BIRMINGHAM CITY SCHOOLS
AGENDA February 14, 2012

AGENDA ITEM: Memorandum of Understanding agreement between Birmingham City Schools and the Birmingham Education Foundation.

RECOMMENDATION: That approval be granted for Birmingham City Schools to enter into an agreement with the Birmingham Education Foundation beginning February 2012 and ending June 2017.


RATIONALE: This agreement will allow The Birmingham Education Foundation to provide funding of BCS projects that includes parent involvement, college and career focused high schools, professional development and pre-advanced placement initiative at its discretion.


RECOMMENDED BY:  2/9/12
Dr. Craig Witherspoon (Date)
Superintendent


APPROVED BY THE BOARD:  2/16/12
Dr. Craig Witherspoon (Date)
Superintendent


Ramsay High	\$2,500	Main Street Birmingham, Inc.	For the Senator Rodger Smitherman Golf Program
South Hampton Elementary	\$1,000	Thomas Neighborhood Association	For tutoring

RECOMMENDED BY:


 Ms. Rosalyn Childress (Date) 2-6-12
 Area Asst. Superintendent (Area I)


 Dr. Larry Contri (Date) 2-6-12
 Area Asst. Superintendent (Area II)


 Dr. Martha Barber (Date) 2-6-12
 Chief Academic Officer

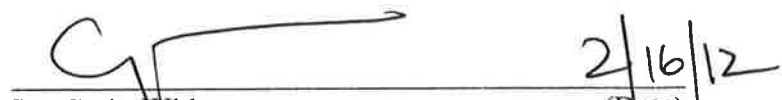

 Ms. Natalie Woodall (Date) 2/6/12
 Senior Accountant


 Ms. Glendora Stephens (Date) 2-8-12
 Comptroller


 Mr. Arthur Watts (Date) 2-8-12
 Chief Business and Financial Officer


 Dr. Craig Witherspoon (Date) 2/8/12
 Superintendent

APPROVED BY BOARD:



 Dr. Craig Witherspoon (Date) 2/16/12
 Superintendent

**Birmingham Board of Education
Agenda..... February 14, 2012**

Personnel Actions: Consultant

<u>NAME</u>	<u>EMPLOYED BY</u>	<u>PURPOSE</u>	<u>FEE</u>	<u>TOTAL</u>	<u>FUND</u>
Muriel J. Weatherly	Coordinator/Retired Birmingham City Schools Pre-K Educator	Pre/post test the children in the HIPPI Program	\$100.00 per day	\$3,000.00	HIPPY Grant

RECOMMENDED APPROVAL:


 _____ Date 2/8/12
 Dr. Craig Witherspoon
 Superintendent

APPROVED BY THE BOARD OF EDUCATION:



 _____ Date 2/16/12
 Dr. Craig Witherspoon
 Superintendent

**Birmingham Board of Education
 AgendaFebruary 14, 2012**

Personnel Actions: Consultant


<u>NAME</u>	<u>EMPLOYED BY</u>	<u>PURPOSE</u>	<u>FEE</u>	<u>TOTAL</u>	<u>FUND</u>
Bill Maxson	Independent Contractor	Application Development	240.00/day	\$9,600.00	General

RECOMMENDED APPROVAL:


 Dr. Craig Witherspoon
 Superintendent

2/8/12
 Date

APPROVED BY THE BOARD OF EDUCATION:


 Dr. Craig Witherspoon
 Superintendent

2/16/12
 Date