Accessing the 2023-2024 Student Course Selection Screen

Step 1. Students begin by logging into the Student Portal at
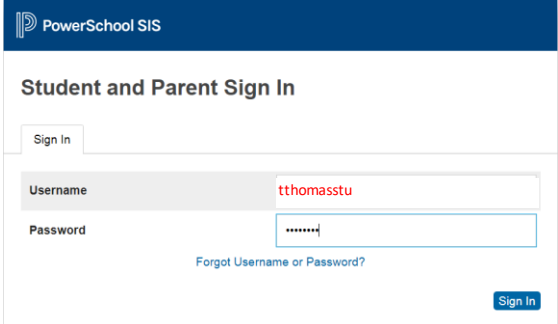
https://birminghamcs.powerschool.com/public/home.html

OR

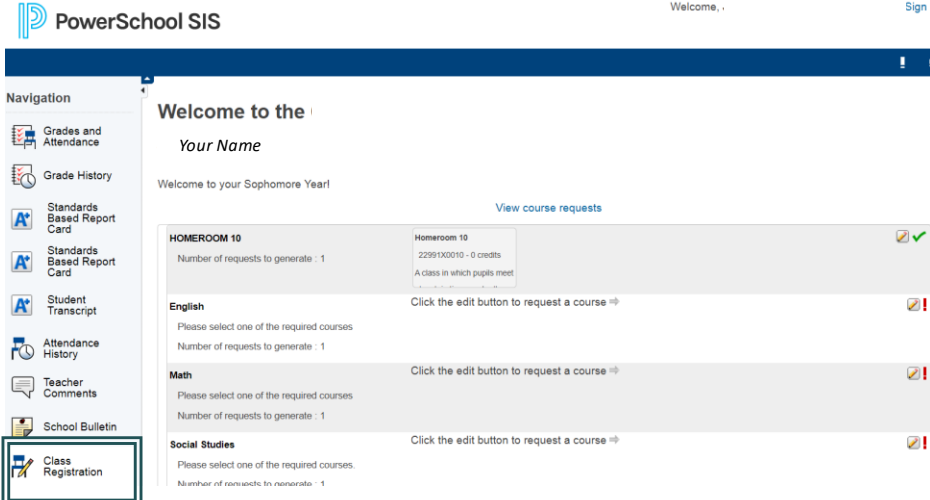In the Clever portal by clicking on the PowerSchool

PowerSchool

Step 2. Enter your Network UserName in the username box (the portion before the @ sign)

and enter your Network Password as the password.

Step 3. Select <u>Class Registration</u> from the Navigation menu on the left

The Student Registration Screen will display a welcome message to students, with special instructions tailored to their grade level.

Step 4. Select courses by clicking on the edit icon 🖉 for each Course Requirement

A green check 🖉 ✓ indicates the requirement has been satisfied, or that it is an optional requirement and can be bypassed.

A red exclamation mark 🖉 ❗ indicates the student is required to make a selection to satisfy the requirement.

Sample Course Request Screen

Welcome to the Henry High Class Registration System for Aaron, Abbie — 2023-2024

Make your course selection from each course category. All student course requests must be entered by Monday, February 12th. Changes can be made when you meet with your counselor.

View course requests

10th Grade PE — These courses meet the "a–g" requirement (b). Make sure you check 1st and 2nd semester of the same course. — 🖉 ✓

A **green check** confirms a selection, or signifies an optional requirement.

10th Grade Social Studies — These courses meet the "a–g" requirement (b). Make sure you check 1st and 2nd semester of the same course. — 🖉 ❗

A **red exclamation mark** indicates that the student is required to select a course to satisfy that requirement.

10th Grade Science — These courses meet the "a–g" requirement (b). Make sure you check 1st and 2nd semester of the same course. — 🖉 ❗

10th Grade Math — Click the edit button to request a course — These courses meet the "a–g" requirement (b). Make sure you check 1st and 2nd semester of the same course. — 🖉 ❗

Instructions direct students how to complete this specific requirement.

10th Grade English — These courses meet the "a–g" requirement (b). Make sure you check 1st and 2nd semester of the same course. — 🖉 ❗

10th Grade World Language — Click the edit button to request a course — These courses meet the "a–g" requirement (b). Make sure you check 1st and 2nd semester of the same course. — 🖉 ✓

To select courses, click the **edit icon.**

10th Grade Electives — Click the edit button to request a course — These courses meet the "a–g" requirement (b). Make sure you check 1st and 2nd semester of the same course. — 🖉 ✓

10th Grade "Other" — If your grade level differs from your "Class of" select core courses. Electives will be chosen when you meet with your Counselor. — 🖉 ✓

Courses that do not belong to an existing Course Group will appear under **Additional Requests.**

Additional Requests — Requests that are not associated with any course group — Click the edit button to request a course — 🖉 ✓

Requires between 12 and 14 credit hours.
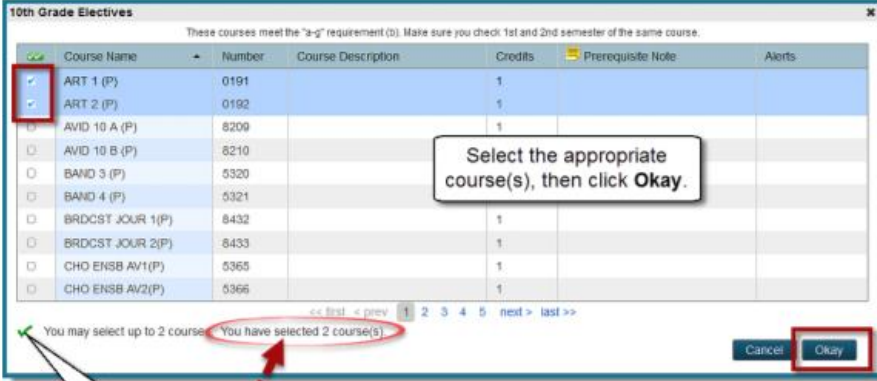Requesting **0** credit hours.
Requesting **0** additional credit hours. — ❗

Submit

Step 5. When you click on the edit icon for each Course Requirement a course selection screen with courses for that requirement will appear.

On the Course Selection Screen, select the appropriate course(s) and click Okay

Step 6. Once the student has satisfied all course requirements, they may Submit the Screen.

Remember to Sign Out in the top right corner.