

Ramsay IB High School

Carolyn Russell-Walker, Principal

Ja'net Sharpe, Assistant Principal

Micah Kemp, Assistant Principal

2022-2023



Student Handbook

**CREDITED BY THE
SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
SINCE 1932**

Ramsay High School
1800 13th Avenue South Birmingham, AL 35205

Phone: (205) 231-7000
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Transportation: (205) 231-9300
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Ramsay IB High School
1800 13th Avenue South
Birmingham, AL 35205
School Phone: (205) 231-7000
Email Address: cwalker3@bhm.k12.al.us
Principal, Carolyn Russell-Walker, Ph.D.

Dear Parents and Students:

Welcome to Ramsay International Baccalaureate High School- Home of the Mighty Rams! I am honored to be the instructional leader of this amazing school!

I am often reminded of the impact Ramsay has on the city, academically and athletically. We do not just sit on the hill, geographically, we set a standard on the hill for all the city to see! When it comes to competition there is none! In essence it's Ramsay vs Ramsay! We are our own competition. Any and everything we do, makes us greater!

The staff of Ramsay International Baccalaureate is committed to teaching and learning. They have committed themselves to the educational process of each Ramsay that comes on the hill. This is evident in the support that is given in and outside of the classroom, by our extraordinary staff. Many of them have spent their short summer, getting ready for you! They have spent time enhancing their craft by attending trainings all over the United States. As the instructional leader of this school, I value and respect the will of the teachers to want to learn more to do more for our scholars.

The pages of this handbook are filled with important information regarding school policy and procedures. Parents and students should review the contents together. If you have any questions, please call the school office. We feel that open and clear communication between school and home is important to the success of our educational program. We look forward to working with you and your child and to a wonderful, productive school year filled with rich academic experiences supported by technology and individualized instructional techniques! We appreciate your cooperation and support, and we welcome your suggestions and ideas for improvement. It's always a GREAT day to be a Ram!

With Leadership Pride,

CR Walker

Dr. Carolyn Russell Walker,

Principal

Ramsay High School

Mission

The Mission of Ramsay High School is to prepare students to succeed at the post-secondary level by providing an enriched educational program.

The Vision is to empower our students with the knowledge and skills to be well-rounded, global minded, responsible citizens, and life-long learners.

Approved 2012

International Baccalaureate World School Mission

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. To this end, the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment. These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

History

Ramsay High School is located between 12th and 13th Avenues and 17th and 19th Streets, South. The school is near Five Points South on the crest of one of the foothills of Red Mountain in the South Highlands of Birmingham. Ramsay overlooks the city to the north, and one can view the mountain of iron to the south. The site of our school was formerly the homestead of several pioneer families of Birmingham.

The school was named after Erskine Ramsay, who was the president of the Birmingham Board of Education at the time. Ramsay was also a capitalist, industrialist, engineer and philanthropist. The school was dedicated on September 19, 1930.

The Southern Association of Colleges and Schools accredited Ramsay High School in 1932. It was in 1975 when Ramsay became a school, serving average and above average students from throughout the city.

Ramsay provides an advanced curriculum and a dedicated staff that both challenges and enriches our students. The school currently has an enrollment of over 800 students. At Ramsay, the administrators, faculty, and staff endeavor to provide an atmosphere that enhances academic performance and encourages student leadership opportunities and responsibilities.

The school colors are *Royal Blue and White*. The mascot is the *Ram*.

ALMA MATER

ON THE CITY'S SOUTHERN BORDER
STANDS THE SCHOOL WE LOVE.
HEARTS AGLOW AND VOICES RAISING
SEND HER PRAISE ABOVE
HAIL TO THEE, OUR ALMA MATER,
FAITHFUL WE WILL BE.
LONG WE'LL LOVE THEE, RAMSAY HIGH SCHOOL
AND BE TRUE TO THEE

Principals Serving Ramsay High School

THOMAS CAMPBELL YOUNG 1930-46

J.R. GARDNER, JR 1946-63

NICK O. ARDILLO 1963-65

DR. I.S. GERALD 1966

RICHARD M. WARD 1966-68

GEORGE P. THOMAS 1968-81

DR. LARRY C. CONTRI 1981-84

RALPH B. SHEETZ 1984-90

ROBERT L. ATKINS, JR. 1990-01

JEANETTE H. WATTERS 2001-12

DR. EVELYN L. NETTLES 2012-14

DR. MARK A. SULLIVAN 2014-15

CASSANDRA FELLS 2015-2019

CAROLYN RUSSELL- WALKER- Present

2022-2023 RAMSAY STUDENT CALENDAR

2022

August 8	First Day for Students
September 5	Labor Day (School Closed)
September 30	E-Learning Day (Students Out)
October 3-7	Fall Intercession
October 30	Fall Break
November 11	Veterans' Day (School Closed)
November 21-25	Fall Holiday (Students Out)
December 16- January 2	Winter Holiday
January 3-6	Winter Intersession

2023

January 9	Students Return
January 16	Martin Luther King, Jr. Day (School Closed)
February 17	E-Learning Day (Students Out)
February 20	Presidents' Day (School Closed)
March 20- 24	Spring Intercession (School Closed)
March 27- 31	Spring Break (School Closed)
April 21	E-Learning Day (Students Out)
May 29	Memorial Day (School Closed)
June 8	Last Day -Final Grading Period

The IB Learner Profile

We want our students to strive to be:

Inquirers	Develop their natural curiosity. They acquire the skills necessary to conduct inquiry and research and show independence in learning. They actively enjoy learning, and this love of learning will be sustained throughout their lives.
Thinkers	Explore concepts, ideas and issues that have local and global significance. In so doing, they acquire in-depth knowledge and develop understanding across a broad and balanced range of disciplines.
Communicators	Understand and express ideas and information confidently and creatively in more than one language and in a variety of modes of communication. They work effectively and willingly in collaboration with others.
Risk- Takers	Approach unfamiliar situations and uncertainty with courage and forethought and have the independence of spirit to explore new roles, ideas and strategies. They are brave and articulate in defending their beliefs.
Knowledgeable	Explore concepts, ideas and issues that have local and global significance. In so doing, they acquire in-depth knowledge and develop understanding across a broad and balanced range of disciplines.
Principled	Act with integrity and honesty, with a keen sense of fairness, justice and respect for the dignity of the individual, groups and communities. They take responsibility for their own actions and the consequences that accompany them.
Caring	Show empathy, compassion and respect towards the needs and feelings of others. They have a personal commitment to service, and act to make a positive difference to the lives of others and to the environment.
Open-minded	Understand and appreciate their own cultures and personal histories, and are open to the perspectives, values and traditions of other individuals and communities. They are accustomed to seeking and evaluating a range of points of view and are willing to grow from the experience.
Balanced	Understand the importance of intellectual, physical and emotional balance to achieve personal well-being for themselves and others.
Reflective	Give thoughtful consideration to their own learning and experience. They are able to assess and understand their strengths and limitations in order to support their learning and personal development.

SCHOOL REGULATIONS AND POLICIES

BCS DRESS CODE POLICY

All students in Birmingham City Schools shall dress within the parameters set forth in the dress code policy. Students are required to dress in proper dress code attire. It will be the parents' responsibility to ensure compliance with the dress code policy. All students who attend Birmingham City Schools must comply with the dress code policy.

1. All students will wear required school system attire. Clothing with slits, cuts, holes, shredded hems, slashes are prohibited.
2. All students in grades K-12 are required to use clear or mesh book bags/back packs only. Purses must be no larger than 4x6-crossover bag.
3. ID cards issued by the school are a part of the required dress code and must be worn in a visible location above the waist at all times.

Appropriate Expectations for School Attire

Students are allowed to wear pants, jeans (without holes), Capri pants and walking shorts. Walking Shorts, lengths are limited to 2" above the knee. Any style-enclosed shoe can be worn with the exception of shoes with open toes, boots with chains, steel toes, metal reinforcement decorations, 3-inch heels or wedges, or any other shoes the principal deems unsafe. Gloves, coats and hooded jackets worn to school must be stored in lockers or other designated locations during the normal school day. Students sensitive to cold temperatures may include a sweater or sweatshirt.

These articles of clothing or styles of dress are strictly forbidden while on the school campus or under school supervision:

Hoods (including jackets and/or sweatshirts), full facemasks or coverings over the entire face, Cargo style pants or shorts with excessive pockets; overalls or coveralls Over-sized pants or shirts; pants worn below the waist or "sagging". Male students are required to wear belts with pants. Pajamas, leggings, knit, nylon, spandex or skintight/tightly fitted clothes dresses, tops, or bottoms. Tops, dresses or t-shirts with visible cleavage or tight fitted Tank tops, tube tops, halter tops, mesh tops, midriff tops without a cover-up shirt. Sunglasses, buttons and accessories with lewd, vulgar, obscene language, slogans or

pictures, which advocate/advertise use of drugs or alcohol or depict weapons or acts of violence. Rollers, combs, or cosmetology clamps, sweatbands, hats, caps or other head coverings. Visible undergarments clothing altered by cuts, slits, holes, or that in any way exposes the skin. Gold teeth covers or fangs (unless required by a dentist with written documentation on file) or anything else the principal or designee deems inappropriate or disruptive of the educational environment.

GUIDELINES FOR ENFORCEMENT OF STUDENT DRESS CODE REGULATIONS

First Offense: The classroom teacher shall contact the parent. The parent will be contacted for a conference. The parent shall be required to bring the student appropriate uniform attire/ID or take the student home to change clothes and return the student to school.

Second Offense: The student will be taken to the school office or administrative designee. The parent will be contacted for a conference. The parent shall be required to bring the student appropriate uniform attire/ID or take the student home to change clothes and return the student to school.

Third Offense: The student will be taken to the school office or administrative designee. The student will be disciplined in accordance with the Code of Conduct due to repeated Class I violations. If additional violations occur, the principal or his/her designee shall determine appropriate ways to enforce the dress code policy utilizing alternatives listed in the Code of Student Conduct up to Class II Suspension. The parent must return to school with the student following the suspension for a conference. Repeated violations of the Dress Code Policy may result in Class III Suspension requiring a hearing with BCS Hearing Officer for noncompliance.

ELECTRONIC DEVICE POLICY (parent must sign and return signature page)

Disclaimer:

Employees of Birmingham City Schools assume no responsibility for the repair, replacement of any electronic device a student may bring to school. Student and parent are solely responsible.

The Birmingham City Schools policy on electronic devices is designed to ensure that the use of such devices does not interfere with teaching and learning during the school day.

Electronic devices include but are not limited to, cell phones, digital cameras, camcorders, IPODS, PDA's, MP3 players, headphones, jump drives and memory sticks. Some of these devices may be used as part of the instructional process, with prior administrative and teacher authorization. Otherwise, these devices **MUST NOT BE VISIBLE AND OR AUDIBLE** during the instructional day. Please review the BCS Code of Conduct related to the Electronic Policy as the following steps for consequences are applied:

1st Violation- Parent is contacted by the teacher and administrator notified.

2nd Violation- Administrator notified and parent conference occurs.

3rd Violation- Administrator notified; parent notified; student suspended.

Continued Violation- Previous action followed with additional days or Class III.

RAMSAY REGULATIONS & POLICIES

1. No visible body piercing is allowed.
2. No tinted glasses, including prescription, are allowed
3. Upon arrival to school, book bags must be placed in the students' lockers and not removed until the time of departure from school. Book bags are not allowed in classrooms or hallways. **Note: All book bags must be clear or mesh. ALL athletic bags must be stored in locker room and may not be carried to classroom.**
4. Water guns and water balloons are not permitted on campus. These items will be confiscated, and Class II consequences' will be applied.
5. Students are not to use the restrooms on the 2nd Floor. (Teacher Only)
6. Snack machines are in operation afterschool. **No outside food deliveries for students during lunch. Students may not leave campus for lunch. (Class II)**
7. Only authorized school fundraising items may be sold on the school campus and school sponsored events. Authorized school fundraising items may only be sold during non-school hours.
8. Students are not permitted to be absent from class for any reason without written permission from the teacher whose class they will be missing. This includes approved fieldtrips. Teacher consent means the student may make-up all work missed.
9. Under no circumstances will Ramsay students be permitted to have guest visit them at school. This also applies to dismissal time.
10. Student must enter and leave the cafeteria at assigned times.
11. A parent conference may occur for any student who permits another student to use his/her lunch PIN number and Federal Lunch Program privileges will be closely monitored.

12. Students are not permitted to leave the school at lunch unless checked out of school by a parent or guardian.
13. No Federal Program food and /or drink may to be taken out of the cafeteria.

EXTRA-CURRICULAR ACTIVITY SUSPENSION

Denial of the privilege of participation or attendance for scheduled school extra-curricular activities based on school related misbehavior or academic deficiencies may be enforced. Inappropriate behavior at any school sponsored events may result in disciplinary actions or suspension.

DISCIPLINE

The *IB Learner Profile* is the foundation for the student conduct expected at Ramsay High School. The *Learner Profile* consists of the following attitudes/attributes:

Attitudes: appreciation, commitment, confidence, cooperation, creativity, curiosity, empathy, enthusiasm, independence, integrity, respect, tolerance

Attributes: inquirers, thinkers, communicators, risk-takers, knowledgeable, principled, caring, open-minded, well-balanced, reflective

Discipline means management not punishment. The goal is for each individual to be self-managed or disciplined. To assist students in learning self-management, instruction will include **Positive Behavior Intervention Supports (PBIS), character education, conflict resolution and citizenship education.** Starting at the beginning of the year, each classroom teacher will teach the contents of the Code of Conduct, as well as the PBIS rules. The learning will continue throughout the year during state and system mandated character education lessons and in a variety of school activities.

The teachers' classroom management plans are an extension of the Code of Conduct governing student behavior in Birmingham City Schools. The plan seeks to build on the positive goals of the Code of Conduct and enable students to meet the expectations specified in the code.

Positive Behavior Intervention Supports is a proactive, team-based framework for creating and sustaining safe and effective schools. Emphasis is placed on prevention of problem behavior, development of pro-social skills, and the use of databased problem solving for addressing existing behavior concerns. School-

wide PBIS increases the capacity of schools to educate all students utilizing research-based school-wide, classroom, and individualized interventions.

Maintaining an atmosphere conducive to learning is an important aspect of student life at Ramsay. If a student consistently disrupts the learning atmosphere may not be allowed to return the following semester. Consistent disruption is defined as (5 or more disciplinary write-ups) and/or (2 or more suspensions)

CONSEQUENCES

Students who break minor Class I will be subject to the following actions:

<u>Offense</u>	<u>Action</u>	<u>Consequence</u>
First	Documented by Teacher	Warning Only
Second	Call from Teacher	Parent Warning
Third	Referred to Administrator	Morning or Afternoon Detention
Fourth	Administrator	Saturday School
Fifth	Administrator	Suspension (2-3 days)

LISTED BELOW ARE THE DISCIPLINE STEPS TAKEN FOR CLASS I, II, & III VIOLATIONS OF THE BCS CODE OF CONDUCT

1. Class I- Minor offense(s) **Action order (1st Student Warning, 2nd Parent Conference, 3rd Detention)**
2. Class II-Intermediate offense(s) **Action order (1st Detention 2nd Saturday School or Suspension)**
3. Class III - Major offense(s): This violation will result in the student being assigned to the alternative school. **(Suspended until hearing, alternative school, return to zoned school)**

INSTRUCTIONAL PROGRAM

ACADEMIC EXPECTATION

With an Honor Code, Ramsay High School students practice responsible leadership, accept personal responsibility, develop strong character, and create an atmosphere free from suspicion. At its core, the Honor Code is based on mutual respect and trust, serving as a written model for what is expected from students in terms of behavior, as well as a pledge to live by the school's values. It is the expectation of the administration, faculty, and student government association of Ramsay High School that our school will work in an environment of trust and confidence in one another.

Honor is a personal matter for each individual, and each individual must accept responsibility for his/her own conduct. The purpose of the Honor Code is to inculcate into each individual a desire for total integrity in all relationships. This prohibits lying, cheating, and stealing. The Code helps to foster individual moral growth.

To explain and tell the principles of the system under which this school operates, the following Honor Code has been adopted. It is a breach of the Honor Code to:

- give or receive unauthorized help on examinations
- copy homework from another student's paper (teachers in assigning homework must specify whether or not students may work together)
- stealing
- missing a class to improve a test grade

If any student is guilty of any of these violations, he or she should report himself/herself to the teacher in charge. A student with knowledge or evidence of a violation of the Honor Code should report it to either to an administrator or a faculty member.

Cheating is classified as giving or receiving help in an unauthorized manner in order to improve a grade or personal standing in a class. Plagiarism is a form of cheating by which the student makes use of the language structure, ideas or thoughts of someone else and represents it as his or her own. Cheating will result in the following disciplinary actions:

- First Offense – a “0” for work/test and report to office for parent notification.
- Second Offense – a “0” for work/test, community service hours and parent notification (Repeated offense in the same class may result in failure of the class)

All students must commit themselves to upholding the Ramsay High School Honor Code. This instills a sense of honor and integrity that will last beyond their school years.

(NOTE) All students must keep an overall grade point average (GPA) of 2.5 to remain at Ramsay High School. At the end of each semester (December and May), grades will be evaluated to decide if students have met the expected GPA. Students who fall below the required GPA of 2.5 at the end of any semester will be subject to withdrawal and return to their zoned schools. Please view administrator message about this matter. Please sign and return notice of withdrawal.

CURRICULUM & INSTRUCTION

In conjunction with the **International Baccalaureate Programme: Middle Years Programme and Diploma Programme**, instructional content at Ramsay High School is also governed by state and system requirements. A syllabus is supplied for each grade level. This document outlines the areas of proficiency, learning procedures, assessment, grading and reporting procedures. This document is sent home with students at the opening of school. All textbooks used are from the State Textbook List as adopted for use in the school system. Long-range plans are made for each subject area at each grade level using state, system and evaluation criteria. Daily lesson plans are designed by teachers to achieve those long-range goals. Regular assessment is a part of lessons and following learning units is used to evaluate student learning. Re-teaching is used to ensure that students have mastered necessary content. Schedule and time allocations are set up in accordance with guidelines of the **International Baccalaureate Programme: Middle Years Programme and Diploma Programme** and the Southern Association of Colleges and Schools.

THE INTERNATIONAL BACCALAUREATE PROGRAMME

Founded in 1968, the International Baccalaureate® (IB) is a non-profit educational foundation offering four highly respected programmes of international education that develop the intellectual, personal, emotional and social skills needed to live, learn and work in a rapidly globalizing world. Schools must be authorized, by the IB organization, to offer any of the programmes.

The IB has a hard-earned reputation for lofty standards of teaching, pedagogical leadership and student achievement. IB works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment

International Baccalaureate (IB) Diploma Programme (DP)

The International Baccalaureate (IB) Diploma Programme is an academically challenging and balanced two-year program of education beginning in 11th grade with final examinations that prepare students for success at university and in life beyond.

The IB Diploma Programme emphasizes trans-disciplinary learning and requires students to study courses across six disciplines:

- Native language
- Second language
- Individuals and society
- Mathematics
- Experimental sciences
- The Arts

The IB Diploma Programme has at its core three unique elements:

- The Extended Essay
- Theory of Knowledge (TOK)
- Creativity, Action and Service (CAS)

International Baccalaureate (IB) Middle Years Programme (MYP)

The IB Middle Years Programme, for students aged 11-16, supplies a framework for academic challenges of learning that encourages students to embrace and

understand the connections between their eight traditional subjects and the real world, and to become creative, critical, and reflective thinkers.

Five perspectives known as the Areas of Interaction are at the core of the IB Middle Years Programme:

- Approaches to learning
- Community and service
- Health and social education
- Environments
- Human ingenuity

As a MYP school, all Ramsay students in 9th and 10th grades must participate with MYP.

The MYP builds upon the knowledge, skills and attitudes developed in 9th and 10th grades and prepares students to meet the future academic challenges of the Ramsay IB Diploma Programme (DP) and Advanced Placement® courses.

ADVANCED PLACEMENT (AP)

Advanced Placement® is a program of college-level courses offered in 11th and 12th grades in many subject areas including history, English, calculus, statistics, chemistry, biology, physics, and studio art. The focus is not on memorizing facts; rather, on engaging discussions, approaching and solving problems together, and learning to write well.

AP® courses can help students gain the skills and study habits necessary to be successful in college. Students will improve writing, problem solving, time-management skills, and learn how to stay focused on work and goals. Research shows that AP® courses help students graduate from college in four years or less and qualify for college scholarships.

ACADEMIC HONESTY

At Ramsay High School, the faculty, staff and students place a high value on honesty, and this extends to work submitted for assessment. Our expectations are

set out below. All members of the community need to be aware that the school treats academic dishonesty as a profoundly serious matter.

The academically honest student:

DOES

- ❑ Acknowledge help from parents, older students and friends
- ❑ Acknowledge the source of direct quotations
- ❑ Acknowledge information taken from books, and the Internet
- ❑ Knows what constitutes cheating and abides by the rules
- ❑ Follow all exam rules.

DOES NOT

- ❑ Use notes during a test unless allowed by a teacher
- ❑ Copy from another student during a test
- ❑ Copy from the homework of another student
- ❑ Hand in work as his/her own that has been copied
- ❑ Do homework or assignments for another student
- ❑ Give another student his/her own work to copy.
- ❑ Use cell phones inappropriately to cheat on tests or assignments

In an organized and comprehensive way, students will receive instruction in:

1. Researching in the Library and on the Internet.
2. Basic note taking skills.
3. Simple paraphrasing and adaptation of source material.
4. Ways to acknowledge informally in writing and speech.
5. Relevant use of direct quotations and citations.
6. Simple ways to acknowledge information derived from electronic sources.

HONOR SOCIETIES

Ramsay High School is affiliated with various academic, art, and social honor societies. Each society requires high academic, character, and community service standards for acceptance. Please consult your grade level counselor for the formal list of societies and specific qualifications regarding entry.

GUIDANCE

The Guidance offices are open from 8:35 a.m. until 3:50 p.m. Guidance services include, but are not limited to, aid with educational planning, interpretation of test scores, occupational and career information, study and time management assistance, and help with home, school, and social/mental health concerns. The student's counselor should be notified concerning academic problems. Parent and teacher conferences are available upon request. Parental contact is important to us and for student's success. We ask that appointments be made at least three (3) working days in advance of the requested conference. Your child's counselor will set up all conferences.

MAKE-UP WORK

A physician's excuse or school-sanctioned activities are needed to make up actions for any missed assignments, test, or exams. If the excuse is not presented to the assistant principal by the date of return, the absence is coded as unexcused, and make-up work will not be allowed.

HOMEWORK

1. Students at all grade levels are assigned homework daily (This may include weekend assignments).
2. Homework supplies practice in the use of skills and content learned in the classroom. Parents should not have to "teach" concepts nor do work for students.
3. Resource packets are supplied to help students avoid regression during breaks of **more than three school days** (i.e., Winter Break and Spring Break).
4. Research shows that students who take part in self-evaluation of work accept greater responsibility for accuracy and are more likely to learn the correct answers for items they completed incorrectly.

SCHEDULING

Student schedules reflect the choices made by the student and approved by the parent during the course selection process in the spring. The master schedule is constructed, and teachers assigned based on these choices. In almost all cases, request to change schedules will be denied. All requests to change teachers within a given course will be denied. No action on schedule change request will be taken during the registration period. It should be

noted that unless there is a valid reason (as decided by the principal) to make a schedule change, the schedule will remain as issued.

TECHNOLOGY / TEXTBOOKS

At registration, parents must sign accepting responsibility for technology/textbooks assigned to students. State law requires that lost books or technology from earlier and present years must be paid for before new textbooks or technology can be issued. Students must notify the teacher and media center specialist if a book or technology is lost or damaged so a search or repairs can be made. Payment for books or technology lost, stolen, or damaged is as follows:

1. Full price if the book or technology was new when issued. A book or technology is considered new for one year.
2. Two-thirds price if used when issued. (Vary with tech)
3. One-half price if the book was rebound when issued. (Vary with tech)
4. If a student abuses a book or technology, he/she must pay one-half of the value. If a student is issued an abused item, it is his/her responsibility to notify the staff upon receiving the item. Each item is bar coded. Bar codes are scanned when the items are returned at the end of the semester.

MEDIA CENTER & COMPUTER LAB

Ramsay High School is proud of its library and the excellent work being done by our media specialist. The purpose of the Media Center is to supply materials and training for students and teachers to support the school's curriculum. The Media Center and Computer Lab are open from 8:30 a.m. until 5:00 p.m. each day. Books in regular circulation are checked out for three weeks at a time and renewed as necessary. Parents can be of significant help by seeing that books are returned on time. Parents are responsible for library books purchased with state funds the same as textbooks purchased with state funds. Agreement to abide by the state and local regulations for library books will also be signed at registration.

FIELD TRIPS

1. Field trips must meet instructional objectives and must be requested, and arrangements made by the classroom teacher.
2. The principal and the Birmingham Board of Education approve field trips in advance.
3. Each student must have written permission from a parent or guardian obtained in advance of any school sponsored field trip. Parents sign a form, giving permission for all field trips, at registration.
4. The cost of the trip, including transportation and admission, must be paid.
5. Preschoolers and/or students in other grades may not go on field trips with brothers or sisters.
6. Parents chaperoning field trips may NOT carry younger children or students in other grades.
7. Each adult will be assigned students by the teacher and will be responsible for this group.
8. Students will not be allowed to travel in private vehicles.
9. Transportation will be provided by City School buses or other approved carriers.
10. Student behavior will be considered if he/she will be allowed to take part in a field trip activity.
11. Only students, chaperones, and teachers taking part will be allowed to be transported on the school buses.
12. The school will only be responsible for those students present and accounted for when we leave from the school. Parents that bring children to the field trip site will be responsible for supplying their care and transportation accordingly.

General Information

CALLING THE SCHOOL

1. The school's phone number is 231-7000; **please reserve phone messages for students for emergencies only. Emergencies are defined as illnesses or death to immediate family.**
2. We are happy to aid you in advising children when family emergencies require a change of plans after the school day has begun. **Please do not ask us to remind your children of dismissal options.**
3. The office will take messages for teachers to return calls during planning periods.
4. Secretaries can handle most phone requests, including a request for a parent/teacher conference. However, you are welcome to direct concerns to the school administration by asking to have your call directed to one of the administrators.
5. You may contact the school counselor if your child is experiencing problems, which may affect his or her academic performance, or when you have a question about other academic assistance, your child might need.

ASSEMBLIES

Assemblies are a regularly scheduled part of the curriculum and as such are designed to be educational as well as entertaining experiences. They provide opportunities in school to learn formal audience behavior. Regardless of the type of program, courtesy demands that the student body be respectful and appreciative. Talking, whispering, whistling, stamping of feet, and booing are forbidden. However, yelling is appropriate at pep rallies.

Assembly Expectations:

1. During assemblies, students are to sit in assigned seats.
2. During pep rallies, students are to sit with class.
3. Do not take books, book bags or coats to the assembly unless instructed to do so.
4. Proceed to the assembly area quietly and promptly. Find your seat quickly.

5. When the presenter of the assembly asks for your attention, give it to him/her at once.
6. Be courteous to the performers and to your neighbors. Don't use interval of applause or the short time between numbers to start a conversation.
7. Applaud in keeping with the occasion. Applause should be generous and courteous. Never applaud during or after devotional assembly.
8. Do not leave the assembly until dismissed.
9. Student who does not abide by the regulations about assemblies will be promptly removed and referred to the assistant principal's office.

STUDENT ATTENDANCE

Regular daily attendance on the part of the child is essential if academic progress is to be made. State laws require that each child of school age attend a **full** day each day school is in session. If a student is tardy or absent, the school will notify the parent on a daily basis by telephone. The parent may request a conference with an assistant principal about their child's attendance.

ABSENCES

A student must attend the required number of days as established by the State of Alabama each semester in order to complete one of the minimum requirements for that class. In order to earn credit, the student must attend class for a specific number of clock hours, established by the State and pass the assigned class.

Combined (excused & unexcused) absences from a class period more than six (6) times will result in a loss of credit. In cases of prolonged absence due to illness, the parent of guardian should seek aid from the Homebound Program. If a student is absent from a class in an excess of six (6) days, the student will not meet the minimum course attendance requirements. **No credit will be earned. Daily Attendance Reports are required by the end of 1st period and within 15 minutes of all other class periods.**

LOSS of CREDIT

Students and parents have a right to appeal the loss of credit to the principal. The appeal must be made within five (5) days of the loss credit. At the appeal hearing, extenuating circumstances presented may be given consideration by the principal and arrangements made for the student to make up class assignments missed. To substantiate the extenuating circumstances, the school shall require documentation of all absences. If a student has been truant or cut classes, the student waives this consideration.

EXCUSED ABSENCES

Parents are held legally responsible for the attendance of their children. If a child is seriously ill or is absent for more than three days, the administration should be notified by phone. For an absence to be excused, a parent's note or doctor's note is required.

The following are considered excused absences for which make-up work is permissible:

1. Student is too ill to attend school [certification from a physician is needed for absences which exceed three (3) days].
2. Inclement weather (as announced by local news media) making it dangerous for students to attend school.
3. Legal quarantine.
4. Death in the immediate family.
5. Emergency condition as determined by superintendent or principal.
6. Prior written permission of principal or a designee [except for emergencies, permission should be requested in writing one week prior to expected absence].
7. Students have a maximum of three days, upon arrival back to school, to make up any assignments given while on an excused absence. A written excuse must be provided. Only five (5) parent written excuses will be accepted per academic year.
8. Absences to observe traditional religious holidays.
 - In order to prevent absences from having a negative effect upon the student's educational progress and to meet the legal requirement that each student receive a minimum of 180 days of instruction, a student has **three (3) days** to make up any examinations or work which occurred during an **excused**

absence. Make-up work should be completed within three days after returning to school. It is the responsibility of the student or the student's parents or guardian to arrange with the teacher to make up work. The teacher may request that the student make up work before or after school hours.

- Punctuality is one of the most important lessons that we can instruct our children. It is **especially important** that children arrive at school **ON TIME**. Students report to the classrooms beginning at 8:20 a.m., and it is important that children be in the classroom and ready to begin the school day by 8:30 a.m. **Any student arriving after 8:30 a.m. is considered tardy.** Many of the plans and priorities for the entire school day are discussed at the beginning of the day. Morning routines such as roll call, lunch count, review of communications from home, and collection of homework assignments are completed at this time. If a child comes in late, the entire class is disrupted. ***In essence, much of your child's success for the entire day depends on these early morning instructions and activities.***

TRUANCY

Absence from class or school without an excusable reason will be treated as truancy and will result in disciplinary action. When a student is truant from school, a parent conference will be requested. Additionally, a truant student will receive a zero for any assignments missed, and parents will be notified.

TARDY ARRIVAL PROCEDURE

A student is tardy if he/she is not in their first period class by the 8:30 a.m. bell. Teachers will mark the student tardy in class until 8:45 a.m. Students arriving after 8:45 a.m. must go to the assistant principal's office to sign a tardy log and report to class with a tardy slip.

A student receiving three (3) tardy notices will receive detention. Later tardy notices will result in further disciplinary action.

WITHDRAWALS

If a student is transferring to another school, please notify the Ramsay High School office. All textbooks and library books must be returned to the school before a Withdrawal Form will be completed. It will be necessary for the parent to pick up the student's Immunization Forms. Upon request from the new school, we will send your child's records.

Students 17 years of age or older who does not meet the minimum course requirements in more than half of the classes because of an accumulation of excessive absences forfeit the right to remain in school for the current school term. The administrative staff will review each case.

EARLY CHECKOUT PROCEDURE

1. Parents checking students out of school must come to the school's assistant principal's office to ask that the child be called from his/her classroom and to sign the Early Departure List.
2. Only adults listed on student's enrollment record will be allowed to perform checkouts.
3. Early checkouts should be reserved for medical appointments and/or family emergencies.
4. Written permission from the parent is required if someone other than the parent is checking out the student. Parents have given permission for anyone listed on the enrollment card to pick up children.
5. Written permission from a parent for early check out must be turned in to the assistant principal's office by 8:45 a.m.; a dismissal permit signed by the assistant principal will be issued at that time. This permit is to be presented to the proper teacher when it is time for the student to sign out and leave.
6. Parents are asked to wait for children in the assistant principal's office. No one checking a student out may go to classrooms to meet children.
7. Excessive checkout from the same class period will be handled as unexcused absences.
8. All check outs after 3:00 p.m. will count as early dismissal that requires the same penalty as a tardy.

MORNING ARRIVAL PROCEDURES

1. Students must not arrive at school prior to 7:45 a.m.
2. All students must be dropped off at the front of the school on the entrance ramp or the street and enter through the main entrance not the side entrance or the back of the school.
3. Upon arrival and prior to the official beginning of school day, students will report to the gym or lunchroom where they will remain until 8:20 a.m. Breakfast is served from 8:00 a.m. until 8:20 a.m.
4. Students are tardy when they arrive to class after 8:30 a.m. Those who arrive between 8:20 a.m. and 8:30 a.m. go directly to class. Continued tardy infractions will result in parent conferences, in-school detention, Saturday detention and /or suspension.

AFTERNOON PICK-UP PROCEDURES

1. Students are involved in the instructional program until 3:40 p.m. when the departure process begins.
2. Students are to leave the campus after the 3:40 p.m. bell rings. No students are allowed in the building after 4:00 p.m. unless under the strict supervision of a teacher.
3. **Parents are not to go to the classroom** to talk to teachers or to request early dismissal. All students will be called to the office where parents meet them for checkout.
4. The building will be secured at 5:00 p.m. daily.

LOCKERS

Each student is supplied a locker when school fees are paid. For security reasons the sharing of lockers is not allowed. Lockers are the property of the Birmingham Board of Education and may be opened and inspected at any time. No permanent signs or markings are to be placed on the inside or outside of the locker. Lockers are to have all contents removed at the end of the school year.

CLUBS

All school-affiliated clubs are governed by their own by-laws and regulations. Students are encouraged to take part in at least one club beyond an extracurricular activity.

SCHOOL SUPPLIES

Each student is expected to provide his/her own supplies every day. Parents will be contacted if students are not prepared with daily supplies.

STUDENT ILLNESS

Although school attendance is important, please do not send your child to school if he/she is too ill to attend and participate comfortably. To prevent the spread of infection to other students, students should never be sent to school with a fever or unexplained rash. If a student is injured or becomes ill during the school day, parents will be notified. If parents are unavailable and the injury or illness is such that immediate care is required, the school will call 911. This action in no way binds school personnel to assume fiscal responsibility for treatment. Student accident insurance is made available at the beginning of each year.

MEDICATION AT SCHOOL

1. School personnel may not administer medication to students without written permission from a physician.
2. The written permission must include the exact dosage and time prescribed by doctor.
3. All medication must be in a properly labeled drug store prescription container in the school nurse office.
4. Only the school nurse will administer medication.
5. Permission to carry inhalers for Asthma may be given at the request of the physician. Many students with such permission leave inhalers in the office except for the time they are at physical education class.
6. **Parents, may not send ANY over-the-counter medications such as aspirin, cough drops, cough syrup, or medicated lip balm, etc....**

STUDENT SAFETY AND SECURITY

BUILDING SECURITY

To ensure the safety of our students, the entrance to the school is monitored. All visitors must enter through the front of the building and must report to the office immediately, sign in, and obtain a visitor's pass.

VISITORS All visitors must report to the main office.

Visits must be limited to observation of class activities. Parents may not interrupt instruction to talk with teachers. **For the safety and security of all students, anyone on school property without a visitor's pass will be sent to the office to sign in.** While visiting classrooms, observing, having conferences and eating lunch with your child are encouraged, these activities must be scheduled in advance.

OUTSIDE DOORS

All outside doors leading into the building are to always remain locked.

IDENTIFICATION BADGES

I.D. badges **MUST** be worn at all times while on campus. Temporary I.D. badges will be issued on a daily basis by the assistant principal for those students who do not have badges with them.

IMMUNIZATIONS

All students must meet the Jefferson County Department of Health School Immunization Attendance Regulations. This regulation requires every student to have a current immunization form on file at school. Health certificates may be obtained from a private physician or the Jefferson County Department of Health.

STUDENT SAFETY RULES

1. Upon arrival at school, students must report to assigned areas.
2. Students must not run between vehicles at any time.
3. Students must not run in the school building.
4. Climbing on partitions and equipment in restroom or other areas of the school is not allowed.
5. These areas are off limits to students:
 - * Parked School Buses/Other Vehicles
 - * Heating/Air Conditioning Closets
 - * Kitchen and Immediate Area
 - * All Storage Areas
 - * Under Stairways
 - * Unoccupied Area
6. Stairway railing (leaning or sitting on)

PROPERTY

1. In case of theft of any item(s), teachers are directed to report this to the school office. An investigation will be conducted.
2. Students are not allowed to bring toys to school unless requested to do so, in writing, by a teacher. Such items will be collected and returned at the end of the day. Upon second and later violations, the items will be held until a parent comes to school to collect them.
3. Valuable or keepsake jewelry should not be worn to school.

FIRE DRILLS

Practice in evacuating the building will be provided. Students will receive instruction in the proper procedures for these drills. The fire alarm will be activated to indicate a fire drill. Most drills will not be announced in advance.

TORNADO DRILLS

Severe weather drills will be held periodically. Students will be instructed in the proper procedure for this drill. In the event there is a tornado warning, students will be sent to the proper area until an "all-clear" is sounded. If this occurs at or near dismissal time, the students will be dismissed from school only if the parent comes into the school, otherwise they will be dismissed when an "all-clear" is sounded. Parents are encouraged to park their cars and come into the school until an "all-clear" is sounded.

BUS SAFETY

Buses transporting students to and from most field trips are assigned from the Transportation Department. The Birmingham City Board of Education Transportation Rules and Regulations require proper behavior of all students in order to ensure the safety of others. Failure to behave appropriately will result in disciplinary action. The following rules from the Student Code of Conduct apply to students who are transported:

1. Walk on the left, facing traffic, to the bus stop and stay off roadway while waiting for a bus.
2. Wait until bus comes to a stop before attempting to get on or off.
3. Enter or leave bus only at the front door after the bus has come to a complete stop, except in the case of emergency.
4. While crossing the highway, if necessary, after leaving a bus, do so in the following manner:
 - a. Make certain that the bus is stopped.
 - b. Upon stepping from the bus, stand at the side of bus and wait for proper signal to cross.
 - c. Upon signal from driver, look to both the right and left and cross highway in front of bus.
5. Do not hit, kick or fight with others.
6. Do not use profane or indecent language.
7. Bring no weapon of any kind on to the bus.
8. Do not change seats or stand while the bus is in motion. Seat belts must remain buckled on buses for handicapped students.
9. Take no food, gum, ice cream, or drinks aboard the bus.
10. Do not use tobacco products or release any form of expectorate on the floor or out of the window.
11. Throw no object, paper, or other material, in or out of the bus.
12. Keep head and hands inside bus windows at all times.
13. Keep the regular order of seating as directed by the principal and assigned by the driver.
14. Leave the bus only with the consent of the driver.
15. Refrain from loud talking or yelling among students.
16. Be silent when approaching or crossing railroad tracks.
17. Keep the aisle and steps clear at all times.
18. Do not tamper with door handle. No writing on bus.

STUDENT PERFORMANCE REPORTS

REPORT CARDS

Report cards will be sent home four times during the year. The last report card for the school year is mailed (if a stamped envelope is provided) to the student's address.

PROGRESS REPORTS

Progress reports will be sent home on the fifth week of each grading period. The reports will give general information on performance and will include current grade averages.

POOR PERFORMANCE ALERTS

Parents will be notified when students are not achieving. Telephone, status reports, emails or special notes will make contacts.

DEMOGRAPHIC CHANGES

Please contact the project director at **231-7008** to report changes in address or other demographics. For address and other changes, you may have to present documentation to verify the change.

PowerSchool SIS

This program will allow you instant, online access to your child's attendance, schedule, and grading information for each class in which your child is enrolled. Assignments are updated on a regular basis. Please call 231-7000 for password information. It is the responsibility of the parent to check their child's grades on a regular basis.

TRANSCRIPTS

Official and unofficial transcripts may be obtained by request through the online system, Parchment. Please use the following link to order transcripts

<https://www.bhamcityschools.org/Page/43866#:~:text=https%3A//www.bhamcityschools.org/Page/37708>

The cost per transcript is \$5.00. Please allow three (3) to five (5) working days for processing of this request.

DISCIPLINE REPORTS

The school-wide discipline plan used at our school involves parent notification concerning student behavior. Students should be praised for positive notices received from their teachers. Notices or phone calls informing you of your child's inappropriate behavior should result in corrective measures. **ALL DISCIPLINARY NOTICES MUST BE SIGNED AND RETURNED THE FOLLOWING DAY.**

FINANCIAL COLLECTION

CHECKS

Ramsay High School **WILL NOT ACCEPT CHECKS** for any purchase. This includes lunches, field trips, payment of lost textbooks or library books or any school sponsored activity. The only exception to this NO CHECK policy is the school picture sale. Since this money is sent directly to the photographer, as long as that company allows it, checks will be accepted for this purchase only. Cash or Money Orders or e-School payments will be the only acceptable form of payment for all other payments made to Ramsay High School.

RECEIPTS

Receipts for all school-sponsored activities, except lunch, will be written to the student involved in the activity.

SENDING MONEY TO SCHOOL

Parents are asked to follow these guidelines when sending money or money orders to school:

1. Put the cash (correct change) or money order (made payable to Ramsay High School) in an ENVELOPE and write the child's name, teacher's name and the purpose.
2. If money is sent for more than one activity (lunch and field trip), please note each amount on the outside of the envelope. In some cases, the money for different activities is received and receipted by different departments.
3. Separate envelopes should be sent for EACH child for different activities (lunch money can be combined since the food service department handles all lunch money). Field trips should be paid for separately.

TUITION STUDENTS

All students whose parent/guardian live outside the city of Birmingham must be released by their local board of education and make application for status as a tuition student with the BCS Attendance Department at Lincoln Center. Tuition is required and must be paid in advance.

CHILD NUTRITION PROGRAM

The meals served at Ramsay High School are planned under the direction of a trained child nutritionist. Both breakfast and lunch are served each school day at no cost to students. The meals are carefully planned to provide at least one-third of the child's daily nutritional needs. If children would like, they may bring their lunches from home, but we do request NO breakable thermos bottles, bottled drinks or canned drinks be brought to school.

Additionally, it is against Federal Regulations for any student to eat a "fast food" meal in our lunchroom. Parents are welcome to come and eat with their child but cannot bring "fast food" meals or drinks into our cafeteria. If a parent insists that this is the child's lunch, the child must be checked-out through the office for lunch.

Lunch Money

1. The lunchroom staff handles breakfast and lunch money.
2. Parents may pay for an additional student breakfast or lunch via the internet by visiting MyLunchMoney.com. **Breakfast and Lunch is free for all students.**
3. **Students are required to follow serving guidelines for each meal that have been established by the CNP Federal program.** (Not A Buffet)
4. The Child Nutrition Program NO LONGER ACCEPTS CHECKS FROM STUDENTS OR PARENTS. **No bills larger than \$5 dollars will be used for transactions. Change for bill will not be allowed in the cafeteria.**

Meal Prices:

At this time, Birmingham City Schools are providing free breakfast and lunch for all students; however, students may purchase additional lunches or related items at cost listed below.

Students: breakfast = \$ 1.50 lunch = \$ 2.40

Adults: breakfast=\$ 2.30 lunch = \$ 3.75

5. Students are expected to follow the cafeteria rules and be on their best behavior while in the cafeteria. Please talk with your child about good table manners, keeping all areas clean and exhibiting good behavior in this area. Discipline problems in the lunchroom will be handled in the same manner as any other problem. The Incentive-Based Discipline Plan will be enforced. Parents will be notified of continued disruptions and unacceptable behavior.
6. Breakfast is served from 8:00 a.m. until 8:20 a.m. ONLY. Students arriving after 8:30 a.m. will not be served. Lunch schedules vary depending on the grade level. The lunch schedule is listed on the IMPORTANT INFORMATION sheet that will be completed and sent home the first week of school. If you would like to eat lunch with your child, please feel free to do so. We do ask that ALL visitors sign in and receive a Visitor's Pass in the school office before reporting to the lunchroom area. Visitors without a pass will be sent to the office to get one.
7. Breakfast and lunch menus will be posted on the district's website birmingham.schoolinsites.com.
8. Parents are responsible for notifying the school for any special dietary needs.

SCHOOL AND HOME COMMUNICATION

OFFICE HOURS

The main office is open from 8:00 a.m. until 4:00 p.m. during regular school days.

UPDATED INFORMATION

Throughout the school year, newsletters, flyers and handouts will be sent home as well as P.T.A. emails, and Ramsay High School website updates. You may also receive a call from the school messenger system.

CONFERENCES

Parents may request a conference with a teacher at any time. Because teachers may not be interrupted during instructional time, conferences are scheduled through the counselor for any academic concerns, or the assistant principal if the concern is discipline or attendance. Please allow three (3) working days to schedule conferences.

In our continuing effort to address the needs of all Ramsay High School students, we ask that the following protocol be followed regarding parental conferences:

- Contact the counselor's office via email or phone to arrange a conference with the teacher.
- Contact the counselor's office for a meeting with counselors.
- Contact the Asst. Principal's office to schedule a meeting.
- Contact Administrative Secretary to schedule an appointment with the principal.

The school may request a parent/guardian conference. Failure to attend requested conferences may result in a student not being allowed to return to class or school until the request has been satisfied.

PARENT MEETINGS

At the beginning of each school year, an Open House is held. The event is designed to meet other parents in your child's class and to develop an understanding of classroom policies and procedures. The Ramsay High School P.T.S.A. holds regular meetings, which will be announced in newsletters, on the website, phone master and through flyers sent home.

CONCERNS

If you have any concerns, please email a member of the administrative team under our school's website under the quick links section.

LOST & FOUND

Parents and students are encouraged to label all clothing, especially coats and sweaters, with the child's name. If items are lost, students may check with the office or custodial staff.

Family and Community Engagement Program (FACE)

The goal of FACE is to bridge the gap between school and home while extending the learning process for all children. The program meets this goal by conducting district-wide workshops and conferences for parents, adult family members and significant others throughout the school year. These workshops provide information and resources, which enhance the knowledge base of parental involvement while giving parents the opportunity to participate in meaningful communication involving student academic achievement.

FACE provides the following workshops and events:

- Title, I Parent Leaders Training
- Conversational Spanish Classes
- Can We Talk Seminars
- Reading, Math & Science Workshops
- Parent Information Fair
- Parent Camp / Parent Focus Group

In addition to these workshops, two in-services are conducted to assist the school-site volunteer coordinator and principal designee in keeping accurate records on parent volunteers and completing the parental involvement monthly report. Professional development is also provided at the request of the principal.

FACE also has a Resource Center located at the Lincoln Center that provides resources to parents and teachers.

Contact Lakesha Douglas, Family and Engagement Program Specialist, at 205.231.9821 or 205.963-4386.

Ramsay High School Website: <http://bcs.schoolwires.net/ramsay>

Ramsay High School PTSA

Meetings for the Ramsay High School PTSA usually occur the campus after 4:30 p.m. each month. Meeting dates and times will be set by the PTSA President for the 2022-2023 school year.

Progressive Disciplinary Process

Ramsay High School will use the progressive disciplinary approach when addressing student infractions. Each parent signed that their child will adhere to the Birmingham City School Code of Conduct when completing registration.

	Class I (Minor Offense)	Class II (Intermediate Offense)	Class III (Major Offense)
Step One	<i>Student Warning</i>	<i>Detention</i>	<i>Suspend Until Hearing</i>
Step Two	<i>Parent Conference</i>	<i>Saturday School</i>	<i>Alternative School</i>
Step Three	<i>Detention</i>	<i>Suspension</i>	<i>Return to zone School</i>

NOTE: The actions taken by the administrator will vary based on each situation and will fall within the guidelines of the BCS Code of Conduct.

RAMSAY IB HIGH SCHOOL



THE *RAMSAY* WAY

R- Respect Yourself and Others

A- Accept Responsibility

M- Manage Time Wisely

S- Show Good Character and
Integrity

Ramsay IB High School Gifted, Talented, and Creative Scholars Striving for Academic Excellence, Exemplary Behavior, and College Readiness the “Ramsay Way.”

Non-Discrimination Statement

Birmingham City Schools does not discriminate on the basis of race, ethnicity, color, religion, national origin, sex, disability, age, or homeless status in its programs, activities or employment and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding non-discrimination policies: Ms. Maria Lyas, 504 Coordinator, 2015 Park Place N. Birmingham, AL 35203, (205)231-9874, myoung2@bhm.k12.al.us; and Mrs. Amanda Cross, Esq., Title IX Coordinator & ADA Coordinator, 2015 Park Place N. Birmingham, AL 35203, (205)231-4308, titleIX@bhm.k12.al.us (Title IX); across@bhm.k12.al.us (ADA).