

**NOTICE OF VACANCY**  
**Birmingham City Schools**

<http://www.bhamcityschools.org/Page/238>

<b>JOB TITLE:</b> Bus Driver	<b>REPORTS TO:</b> Director of Transportation		
<b>WORK DAYS:</b> 9 Months 184 Days	<b>SALARY:</b> Classified Schedule T (\$14,454 -16,008)		
<b>LOCATION:</b> Transportation	<b>FLSA Status:</b>	<b>EXEMPT</b>	<b>NON EXEMPT</b> X
<b>JOB DESCRIPTION:</b> To provide the safest and most efficient transportation possible for the students of the Birmingham City Schools district.			
<b>DUTIES AND RESPONSIBILITIES:</b>  1) Operates a school bus on a daily route.  2) Transports students to and from schools or school activities following a preplanned route and time schedule; transports only authorized students and discharges student only at authorized stops.  3) Remains on duty during bus operating periods (normally 6:15 a.m. to 8:45a.m. and 2:15 p.m. to 4:45 p.m.) or until all students are safe and bus has returned to the terminal.  TERMS OF EMPLOYMENT: Nine (9) Months / 183 Days / 5 Hours per Day			
<b>QUALIFICATIONS:</b>  1) Must meet all physical, mental, moral and other requirements established by the State of Alabama and the Federal Government to be qualified to operate a school bus.  2) Must have a valid Alabama Class B (or Class A) Commercial Driver License with passenger and school bus endorsements. This license must be maintained as a condition of continued employment.  3) Must have a valid Alabama State Department of Education School Bus Driver Certificate. This certificate must be maintained and renewed annually as a condition of continued employment.  4) Have an excellent driving record.  5) Must be 21 years of age or older.  6) Must pass pre-employment drug test. Will be subject to random drug and alcohol testing after hiring.  7) Must pass at any time, a reasonable examination concerning traffic laws, state and local transportation rules, and driving skills.  8) Must pass state (ABI) and federal (FBI) background investigation.  9) Training will be provided prior to employment to help applicants acquire necessary documents.  10) Must have knowledge of the Birmingham area and familiar with names and locations of schools and streets.			

11) Ability to relate and communicate with people in an effective

12) Such alternatives to the above qualifications as the Board may require.

**APPLICATION REQUIREMENTS:**

- Completed Application (Teach in Alabama)
- Resume (uploaded to application)
- Three (3) returned References (Teach in Alabama)

***\*PLEASE ENSURE ALL INFORMATION IS CURRENT WITHIN A 6 MONTH PERIOD\****

**PHYSICAL REQUIREMENTS:**

Physical strength, mobility, dexterity, stamina, and acuity are required to perform job responsibilities.

**REVISED:**

March 2017

**Please Note:** All candidates must submit to a background check ([https://www.cogentid.com/al/index\\_adeNew.htm](https://www.cogentid.com/al/index_adeNew.htm)). Employment is contingent upon candidate meeting suitability criteria as established by Alabama State Department of Education. **The Birmingham Board of Education does not discriminate on the basis of age, race, color, sex, sexual orientation, religious preference, marital status, disability, national origin, or any other reason prohibited by state or federal law.** Employees of the District are required to comply with the provisions of Title VII of the Civil Rights Act and Title IX of the 1972 Educational Amendments. Birmingham Board of Education is required by state law to verify the employment eligibility of newly hired employees by using the federal E-Verify program. New employees are required to provide a Social Security number, an unexpired identity document that contains a photograph, and other acceptable documents that establish employment eligibility. In addition to determining whether a new hire is authorized to work in the United States, E-Verify will confirm that the employee's name and Social Security number match.