



Steps to Establishing School/Business Partnerships

1

EXPRESS YOUR INTEREST

Reach out to the district's strategic partnerships coordinator at www.bhamcityschools.org/volunteer express your company's/ organization's interest in partnering with a schools). The district coordinator has a comprehensive overview of schools' priority needs and key area(s) of focus.

2

OUTLINE PARTNERSHIP GOALS

The district coordinator will meet with you and your organization's leadership or designee to discuss your partnership goals and objectives. We want to understand what you want to achieve from the partnership.

3

IDENTIFY THE BEST FIT

Together, you and the district coordinator will identify schools or district-wide opportunities that provide the best platform for achieving your desired outcomes. This includes setting and hosting an introductory meeting with the district coordinator, business/organization representatives, and school leadership.

4

BEGIN PLANNING

After the initial meeting, the school and business/organization partner will engage directly in the planning process. As the most crucial part of the partnership, both the school and business/organization should establish a clear understanding of roles, expectations, program operations, and outcomes, formalizing the partnership by written agreement utilizing the district's partnership agreement form.

5

IMPLEMENT PARTNERSHIP ACTIVITIES

Partnership activities that benefit both the school and the business begin. The activities should be integrated into both the school and the business/organization culture, and should allow opportunities for students, school staff, and business/organization volunteers to regularly interact.