

## 2019-2020 Registration Information



### My Zoned School Did NOT Change: May 1st – May 28th

If your child is currently attending Jones Valley Middle School and will be returning for the 2019-2020 school year, please use the online registration system to verify and update your information between May 1 and May 28, 2019.

Step 1: Log onto the registration portal at <https://www.bhamcityschools.org/registration>

Step 2: Click the **Update** link

Step 3: Type your username and password as listed below, include the S in the username and the / in the password.

Username: «StudentNumber»

Password: «StudentDOB»

Step 4: Follow the directions on the screen to verify and update the required information

Step 5: If you **Made Changes** (address, custody, or chronic ailment information), you will need to bring the new documentation to the school. School personnel will contact you to set a date and time for you to provide the needed documentation.

If you **Did Not** make any changes (address, custody, or chronic ailment information), you have successfully completed the 2019-2020 registration process.

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### My Zoned School Changed: June 3rd – June 21st

If your child is changing schools for the 2019-2020 school year (they did not attend Jones Valley Middle School this year) please complete the New Student Registration between June 3 and June 21, 2019. Parents with students who will be 'new' to a school must register as a new student using the registration portal. This process will be more streamlined, organized, and time effective.

Step 1: Log onto the registration portal at <https://www.bhamcityschools.org/registration>

Step 2: Click the **Register Now** link

Step 3: Follow the directions under the "New Student" tab. Be sure you click "New Student". Complete all required information pertaining to both student and guardian.

Step 4: Schedule an appointment time at the school. Your visit to the school, to verify required documents and complete the registration process, should take less than 30 minutes.

Step 5: Bring the following required documents:

- Proof of Guardianship
- Parent ID
- Original Birth Certificate
- Immunization Documentation
- Lease or Deed
- Two Utility Bills

Please do not hesitate to call the school listed on the front of this letter or email us at [reghelp@bhm.k12.al.us](mailto:reghelp@bhm.k12.al.us) if more information is needed. We thank you for your continued support.

