

APPENDIX VI
CURRICULUM & INSTRUCTION 7315
ELECTRONIC DEVICE POLICY

Disclaimer:

Employees of Birmingham City Schools ARE NOT in any way responsible for the repair, replacement of any electronic device a student may bring to school. A student's, possession, use, transfer of any electronic device during the school day or any other school event, it is AT THEIR OWN RISK.

The Birmingham City Schools policy on electronic devices is designed to ensure that the use of such devices does not interfere with teaching and learning during the school day. Electronic devices include but are not limited to, cellphones, digital cameras, camcorders, IPODS, PDA's, MP3 players, headphones, jump drives and memory sticks. Some of these devices may be used as part of the instructional process, with prior administrative and teacher authorization. Otherwise, these devices **MUST NOT BE VISIBLE AND OR AUDIBLE** during the instructional day.

1. Students are allowed to possess electronic devices on campus. However, all electronic devices must be turned **COMPLETELY** off during the school day.
2. Electronic devices **MUST NOT** be visible and or audible during the school day. They should be stored in a secure location (vehicle, locker). **PLEASE READ: ITEM #7.**
3. If cell phones are visible and/or audible during the administering of Tests, the test(s) may be deemed invalid.
4. At all times, possession of electronic devices is strictly forbidden in private areas, such as locker rooms, restrooms, dressing areas, classrooms, and offices. Electronic device policy violations will be treated as Class II or Class III offenses. Such use may also be in violation of state and federal law.

5. Students participating in field trips, extracurricular activities, and athletic events must get permission from their teacher, coach, or sponsor before using electronic devices during such events.
6. Any phone communication during the instructional day will take place on school telephones as authorized by administrative personnel with the exception of emergency situations deemed by the principal. **PARENTS SHOULD CONTINUE TO CALL THE SCHOOL FOR ANY EMERGENCY SITUATION.**
7. Possession of an electronic device is a privilege that may be forfeited by any student not abiding by the terms of this policy. Students shall be personally and solely responsible for the security of their electronic devices. **Neither Birmingham City Schools nor its employees shall assume any responsibility for theft, loss, transfer, use or damage of any electronic device or its unauthorized use.**