Avondale Elementary School of Fine Arts
School wide Discipline Plan

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School is a place where students come to receive an education. They should be able to learn in a school that is safe and orderly. At Avondale, we insist on this because we want the best for your child.

School personnel, parents, and students must share responsibility for creating the best possible school setting. The school must provide quality staff and programs to help children succeed in a complex world. Parents must help their children learn to take responsibility for their actions. Students must respect themselves, the school, the staff members, and their classmates. Avondale Elementary School has set the guidelines to insure a safe and positive environment for learning and growing.
Avondale School of Fine Arts
Vision Statement

Our vision at Avondale School of Fine Arts is to provide a rich, supportive, collaborative learning environment that is respectful of individual differences and that encourages students to reach their academic and creative potential as responsible learners.

BELIEFS
Student learning is the primary focus of our School because we believe all children can learn.
Students learn in different ways and should be provided with a variety of instructional approaches to help them reach their fullest potential.
Students learn best when they have appropriate opportunities for success and utilize higher order thinking skills.
Exceptional students require special services and resources.
A safe and comfortable School environment enhances learning.
Understanding cultural diversity enriches students’ and staff’s appreciation of different cultures.
Teachers, administrators, parents, students, and the community share the responsibility of advancing the School’s vision.
The commitment to continuous improvement is essential for our School to nurture confident, self-directed, lifelong learners.
Technology is necessary to improve learning and prepare students for the future.
The Arts at Avondale are valued as an essential part of student learning.
Avondale School of Fine Arts
School wide Discipline Plan Procedures

➤ Every student receives an “A” in conduct every Monday morning.
➤ Explain that he/she can keep the “A” or give it away ~ nobody can take it from him/her
➤ Teach your classroom rules
➤ Teach our universal rules
➤ Explain and follow the demerit/reward system
➤ Maintain a Weekly Conduct Log ~ post demerits and/or happy faces immediately
➤ **BE CONSISTENT**
➤ Follow steps to Student Discipline Referral before sending a student to the office
➤ Do not send a student to the office without documentation
➤ Maintain the Parent Contact Log
➤ Send home the Weekly Conduct Report every Tuesday
➤ **BE CONSISTENT**
DISCIPLINE

Discipline means management not punishment. The goal is for each individual to be self-managed or disciplined. To assist students in learning self-management, instruction will include: character education, conflict resolution and citizenship education. This will start at the beginning of the year in each classroom as teachers teach the contents of the Handbook, including the discipline plan. The learning will continue throughout the year during state and system mandated character education lessons and in a variety of school activities.

The Incentive-Based Discipline Plan is an extension of the Code of Conduct governing student behavior in Birmingham City Schools. The plan seeks to build on the positive goals of the Code of Conduct and enable students to avoid becoming subject to the punishments specified in the code. This plan cannot work without parent involvement. Students and parents must first know and understand the rules and then accept that following the rules is a choice good citizens make. The plan enables students to earn rewards for making the right choices. Students who choose not to follow the rules must learn that consequences result. Parental support is essential to make this or any discipline plan work. *To achieve this support open two-way communication between parents and the school staff is necessary. Using the Homework Assignment Folder daily is the first step. The following section describes the rules, incentives and steps for handling disruptive behavior.

Avondale Elementary
School-Wide Discipline Plan

Universal Rules

- Walk silently in the hallways and on the stairs
- Walk in a single file line ~ three blocks from the Wall ~ stop on a colored square
- Keep hands to yourself
- Enter and leave the cafeteria in a quiet and orderly fashion
Classroom Rules
  ➢ Respect the rights and property of others
  ➢ Talk when appropriate W
  ➢ Listen and follow directions
  ➢ Stay on task

Consequences
1st offense ~ warning
2nd offense ~ demerit
3rd offense ~ demerit & 15 minutes time-out
4th offense ~ demerit & call home
5th offense ~ send to office with documentation

Rewards
  ➢ 1 😊 takes away 1 demerit
  ➢ Individual teacher incentives
  ➢ Monthly recognition J
  ➢ End of the year certificate

Grading Scale
0-2 demerits = A/95
3-4 demerits = B/85
4-5 demerits = C/75
6-7 demerits = D/65
8 or > demerits = F/55

Weekly Conduct Report will be sent home every Tuesday, signed and returned by Wednesday. If not returned by Thursday, teacher will call parents.

The student will receive a 😊 when he/she returns the signed Weekly Conduct Report to the teacher each Wednesday.
School-Wide Rewards
  o “Good Behavior” tickets given to students displaying exceptional behavior.
  o Student of the Month - Students who display appropriate behavior will be recognized monthly with a certificate and picture on bulletin board.
  o Monthly drawing of “Good Behavior” tickets.
  o End of the Year Award for good behavior.

REPEATED MISBEHAVIOR AND SERIOUS PROBLEMS WILL RESULT IN PUNISHMENTS DESIGNATED BY THE CODE OF CONDUCT.

Violations of the Code of Student Conduct are grouped into three levels:
1. Class I - Minor offenses
2. Class II - Intermediate offenses
3. Class III - Major offense

Punishments include Warning, detention, parent conferences, removal from classroom, suspension and expulsion.

No corporal punishment will be administered.
All students are subject to these and other policies of the

Birmingham Board of Education, the Code of Student Conduct, and the rules and regulations for student behavior at Avondale Elementary School.
<table>
<thead>
<tr>
<th>Student's Name</th>
<th>Hitting/Fighting</th>
<th>Playing</th>
<th>Disrespectful</th>
<th>Out of Seat</th>
<th>Noise</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher:</td>
<td></td>
<td></td>
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<tr>
<td>Week of:</td>
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</tbody>
</table>
Avondale Elementary
Weekly Conduct Report
August ______, ________

Student’s Name__________________  Teacher________________

Number of Demerits | Grading Scale
--- | ---
_____ Unnecessary Noise | 0-2 demerits = A/95
_____ Out of Seat | 3-4 demerits = B/85
_____ Disrespectful | 4-5 demerits = C/75
_____ Playing | 6-7 demerits = D/65
_____ Hitting/Fighting | 8 or > demerits = F/55

_____ Total Demerits  Conduct Grade_____

Comments:______________________________________________________________
______________________________________________________________
______________________________________________________________

Parent Signature ______________________________________

This Weekly Conduct Report must be returned on
Wednesday so your child can receive a ☺. If not
returned by Thursday, you will receive a phone call.
Dear Parent:

In the best interest of your child, We feel that you should know that his/her behavior in school today is unsatisfactory for the following reasons:

- Disrespectful to teacher
- Defiance
- Distraction to other students
- Inattentive
- Wastes time
- Unacceptable language
- Fails to cooperate
- Other ____________________________________________
- Parent Conference requested (Please call the school to make an appointment.)

It is suggested that you discuss this situation with your child in an effort to improve his behavior in the classroom.

____________________________________________________________________
____________________________________________________________________

Please sign and return this notice with your child tomorrow.

Comments___________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

____________________________________________________________________

Teacher’s Signature Date

Parent’s Signature Date
Avondale School of Fine Arts
Student Discipline Referral

Student: __________________________________________ Date: ______________

Classroom Teacher: ___________________________ Violation Code: ______

Action Taken by Teacher:
- 1st Offense ~ warning
- 2nd Offense ~ demerit
- 3rd Offense ~ demerit & E5 minutes time-out
- 4th Offense ~ demerit & call home (document in Parent Contact Log)
- 5th Offense ~ send to office with documentation

Statement of Problem: _______________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

Teacher's Signature

Corrective Action Taken (For Administrative Staff only):
- Conference with student: time _______ date_____________________
- Called parent ~ # called: ________________________________
  contact person______________________________
  time ____________________ date______________
- Referred to Counselor: time date
- Referred to BBSST for behavior: time_________ date___________
- Principals Notice for Conference Sent to Parent: time____date______
- Parent Conference Requested: time___________ date____________
- Suspended: time ____________ date_____________________
- Suspended Class III: Hearing Date________________________

Communication with Teacher:
- Copy of Student Discipline Referral Form
- Conference
- Other_________________________________________________________

Administrators Signature